



Uniform Compliance Agreement

Front Desk/Membership/Clean Team/Kids Club

Your appearance should always be neat and tidy and you should be wearing the appropriate uniform as described in this section. Shirts, if not tucked in, may hang no lower than wrists while your hands are relaxed at your side. Tight fitting pants or risqué attire are not acceptable. All clothing should fit comfortably, not be overly loose or tight. All clothing must be clean and neatly pressed. No hats may be worn by either men or women. Please bring any questions or doubts in regards to proper attire/appearance to your manager's attention. Your manager will address any concerns regarding attire and will also regularly inspect attire for policy adherence. The product we present to our members and potential customers is reflected greatly by our appearance. It is our constant pursuit to portray a conservative, professional and distinguishable appearance.

Department uniform requirements:

1. Must wear the name tag issued to you (Except Kids Club Employees).
2. Must wear issued uniform polo or the Under Armor polos for purchase via the HR dept. Note: Long sleeve shirts of a different color than the polo may not be worn underneath.
3. May wear an issued uniform sweatshirt, vest or jacket (available for purchases from the HR dept).
4. Items purchased from the Pro Shop cannot substitute for the issued uniform.
5. Shirt may be tucked into pants and belt should be worn if belt loops on pants or, if un-tucked, should follow the general description provided above.
6. Solid blue, black or Khaki dress pants/slacks are acceptable as are athletic pants in solid colors of black or blue. Note: Pants must have interior pockets, not sewn on exterior jean style pockets.
7. Clean Team employees may wear the issued uniform pant or pants/slacks as described in line 6.
8. Stretch spandex, leggings or "Yoga" pants are not acceptable uniform garments.
9. Footwear should be athletic in nature.
10. Jewelry such as large chains or pendants must be worn inside shirt.
11. **SUMMIT** Employees must wear Khaki colored dress pants with the Summit logo issued shirt.

I have read the above general uniform description and department requirements and understand these parameters are a requirement of my position. I agree to follow these standards as a part of my employment with The Alaska Club, Inc.

Employee Name – please print legibly

Signature & Date

Manager Signature